



## **FORWARD PLAN**

**14 March 2013 - 12 July 2013**

**Produced By:**

**Democratic Services  
City of York Council  
Guildhall  
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## CABINET FORWARD PLAN

### What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

### What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

### What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

## CABINET FORWARD PLAN

### ALPHABETICAL LIST OF ENTRIES

<b>ITEM</b>	<b>PAGE NO</b>
A proposed new tiered charging system for the Warden Call Service	12
*A-Boards Review Final Report	62
Annual Highway Maintenance Report	10
Better Bus Area Fund Programme Update	32
*Better Bus Areas	65
*Bus operation arrangements for Poppleton Bar Park and Ride	67
Business case for Creation of a Warden Call/CELS Social Enterprise	46
*Calf Close Petition	30
Choice Based Lettings Common Allocations Policy	15
City and Environmental Services Capital Programme - 2013/14 Budget Report	40
*City Centre Access Ad Hoc Scrutiny Review	38
*City Centre Bridge Priority Route - Trial Proposal	63
City of York Local Plan Preferred Options	42
*Civil Partnerships in Religious Buildings	45
*Community Engagement Final Report	79
*Community Resilience Final Report	61
Coordinated admissions arrangements and admission limits for Primary and Secondary Schools in York from September 2014	8
*Council House Building - Update	56
Developing a Thriving Voluntary Sector	77
*Duncombe Place Taxi Rank	31

<b>ITEM</b>	<b>PAGE NO</b>
Early Morning Restriction Orders and Late Night Levy	48
*Feasibility Report - Cycle Hire Scheme for York	50
*Final Report of the Youth Unemployment Scrutiny Review	57
*Finance & Performance Year end Report 2012/13	80
*Future Delivery Arrangements for Library and Archives Services	74
*Get York Building - Investment Plan for Growth	54
*Heslington Lane Area Petition	39
*Housing Week	14
Joint Protocol for Tethered Horses	29
Lease to Manor School	43
*Libraries Review Final Report	78
Maximising the opportunities of the Green Deal in York	28
Neighbourhood Working Update	21
Petition for Relocation of VAS sign at Holtby.	36
*Petition to secure a ride around for £1 deal on bus transport for all young people of York	68
Planning for Waste and Minerals in York	24
Promoting Volunteering	17
Public Rights of Way - Presentation of Petition for the Night Time Closure of Snickets off Ashbourne Way	37
*Public Toilets	72
Reinvigorate York: Kings Square Final Design Scheme	27
Report of Investigations of Flooding at Badger Hill and Leeman Road under S19 of the Flood and Water Management Act	35
*Restricted Customer Contact Arrangements	58
*Review of Grass Cutting Frequencies	18
Safer York Partnership Hate Crime Strategy	19

<b>ITEM</b>	<b>PAGE NO</b>
*Staff Sickness Absence Final Report	60
Street Lighting Maintenance Procurement	11
Taking Play Forward 2013 - A Refresh of York's Policy for Play	9
*Tenancy Policy	69
*The Future of Derwent Schools Federation and Osbaldwick Primary School	51
University Road (Library) Safety Improvement Scheme	33
Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme	70
*Vision for Parks	44
Visit York report back on activity	16
Waste Services - Service Delivery Options	26
*West Yorkshire and York Transport Fund	52
*Westminster Road Petition	41
York Gypsy Roma and Traveller Strategy 2013 - 2018	75
*York Health and Wellbeing Board	64
York Museums Trust (YMT) Funding 2013-18	7
York's Poverty Challenge	23

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/03/13 and 31/03/13 **Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** York Museums Trust (YMT) Funding 2013-18

**Description:** Purpose of report: The Cabinet will be asked to approve funding for the period 2013-18 in response to a business plan to be submitted by the Yorkshire Museums Trust. The Cabinet Member is asked to consider the report and approve the funding.

This report was withdrawn from consideration at the 6 December 2011 Cabinet meeting as it required additional financial work and to fit in with the timetable for the Council's budget process. This report was moved to the Decision Session - Cabinet Member for Leisure Culture Social Inclusion on 10th April, to allow the budget to be set by Council through the budget process.

This report was moved to the June meeting to allow time for discussion with the YMT. This decision has now been deferred until October to allow more time for consultation with YMT. The reason this decision has been deferred until November is to allow more time for consultation. The decision will be taken in March 2013 to allow for further consultation.

**Wards Affected:**

**Report Writer:** Charlie Croft **Deadline for Report:** 01/03/13  
**Lead Member:** Councillor Sonja Crisp  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk  
**Implications** Equalities, Financial, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact the report author, Charlie Croft Tel: (01904) 551811 Email: charlie.croft@york.gov.uk

**Process:** Contact the report author

**Consultees:** Contact the report author

**Background Documents:** Committee Report for York Museums Trust (YMT) Funding 2008-13  
York Museums Trust (YMT) Funding 2013-18

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** Between 01/03/13 and 31/03/13 **Keyword:** Education

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Coordinated admissions arrangements and admission limits for Primary and Secondary Schools in York from September 2014

**Description:** Purpose of Report: The report details the proposed City of York coordinated admissions scheme (including proposed admission limits) which will cover admissions into Community and Voluntary Controlled schools during academic year 2014/15. Details of admissions policies proposed by Academy and Voluntary Aided schools are also included for consideration.

The report seeks approval for: 1. The City of York Council coordinated admission schemes and admissions policies for both primary and secondary schools for the 2014/15 academic year. 2. The proposed individual school maximum admission limits for the 2014/15 academic year. These approvals are required under Section 89(2) of the School Standards and Framework Act 1998.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Jake Wood, Policy Officer, Tom Chamberlain, Office Manager, Education Access and Community Transport Team

jake.wood@york.gov.uk, tom.chamberlain@york.gov.uk

**Implications** Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** By email to the report authors

**Process:** 8 week statutory consultation – 17 December 2012 to 11 February 2013

**Consultees:** School governing bodies, Neighbouring local authorities  
York Diocese, Diocese of Middlesbrough  
YREN, MOD, SEN (CYC internal)  
Early Years and Childcare (CYC internal)

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Education, Children and Young People's Services

**Meeting Date:** Between 01/03/13 and 31/03/13 **Keyword:** Leisure and culture

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Taking Play Forward 2013 - A Refresh of York's Policy for Play

**Description:** Purpose of Report: To provide details of significant progress made since the last policy and to highlight any key changes. The Cabinet Member is asked to approve the 2013 Taking Play Forward Policy.

The report will now be considered by the Cabinet Member in February to allow for further consultation and reflect on the outcomes from the Health Wellbeing Strategy.

The reason this report has been deferred to a March Cabinet Member decision is to allow for further consultation and reflect on the outcomes from the Health Wellbeing Strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Janet Looker

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture, Mary Bailey, Head of Play and Young People's Cultural Entitlement

charlie.croft@york.gov.uk, mary.bailey@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact the report author

**Process:** Contact the report author

**Consultees:** Contact the report author

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** Between 01/03/13 and 31/03/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Annual Highway Maintenance Report

**Description:** Purpose of the report: To outline the performance of the Highway Maintenance Services throughout 2012-13, it also proposes a programme of highway works for 2013-14. The Cabinet Member is asked to note the performance and outcomes of 2012-13 and approve the list of proposed highway works for 2013-14.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Binner

Andy.Binner@york.gov.uk

**Implications:** Highways

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** Please contact report author Andy Binner for further details.

**Process:** Please contact report author Andy Binner for further details.

**Consultees:** Please contact report author Andy Binner for further details.

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** Between 01/03/13 and 31/03/13 **Keyword:**

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Street Lighting Maintenance Procurement

**Description:** Purpose of the report: To set out options available to procure a new contract for the maintenance of street lighting.  
The Cabinet Member is asked to give approval to proceed with the recommended option.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Binner

Andy.Binner@york.gov.uk

**Implications** Highways

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact report author Andy Binner.

**Process:** Please contact report author Andy Binner.

**Consultees:** Please contact report author Andy Binner.

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13

## FORWARD PLAN ITEM

<b>Meeting:</b>	Decision Session - Cabinet Member for Health, Housing and Adult Social Services		
	Cabinet Member for Health, Housing and Adult Social Services		
<b>Meeting Date:</b>	22/03/13	<b>Keyword:</b>	Be significant in terms of its effects on communities; Adult Social Care; Health, well-being and care
<b>Item Type:</b>	Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities		
<b>Title of Report:</b>	A proposed new tiered charging system for the Warden Call Service		
<b>Description:</b>	<p>Purpose of Report: The report provides information on the actual cost of providing the warden call service to inform a tiered charging system that offers choice in the level of service a customer wishes to purchase. The report also proposes increases in the level of fees charged to create a pricing model that is closer to the actual costs of the service and so reduce the current subsidy. The report also proposes introducing a charge for couples and to levy a fee for lost equipment.</p> <p>The report will ask the Cabinet Member to agree a period of consultation with Warden Call customers and stakeholders on the proposals in the report and to receive a further report in May 2013 on the outcome with recommendations.</p>		
<b>Wards Affected:</b>	All Wards		
<b>Report Writer:</b>		<b>Deadline for Report:</b>	
<b>Lead Member:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Lead Director:</b>	Director of Adults, Children & Education		
<b>Contact Details:</b>	Graham Terry, Assistant Director Adult Provision and Transformation		
	graham.terry@york.gov.uk		
<b>Implications</b>	Equalities, Financial		
<b>Level of Risk:</b>	01-03 Acceptable	<b>Reason Key:</b>	It is significant in terms of its effect on communities
<b>Making Representations:</b>	By email to the report author		
<b>Process:</b>	<p>A small consultation took place with a sample (105 respondents) of customers on the idea of a tiered charging system for Warden Call in 2011 as part of a Supporting People proposal at that time. The response was supportive of the concept due to the choice of service level it can offer to customers. This report now proposes a much larger consultation with customers and stakeholders in more detail on the tiered services being proposed and the level of charge that could be introduced to reflect more closely the actual cost of providing the service.</p>		
<b>Consultees:</b>	Current and potential future customers of the Warden Call service		

and stakeholders.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/04/13 and 30/04/13      **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Housing Week

**Description:** Purpose of Report: Information report on last year's Housing week and proposals for this year.

**Wards Affected:** Cabinet Member is asked to note the report.  
All Wards

**Report Writer:**      **Deadline for Report:**  
**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Tom Brittain, Housing Operations Manager - City Team  
  
tom.brittain@york.gov.uk

**Implications** M&C

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author Tom Brittain.  
tom.brittain@york.gov.uk Tel: 551262

**Process:** Contact Report Author Tom Brittain

**Consultees:** Contact Report Author

**Background Documents:**

**Call-In**  
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

<b>Meeting:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Meeting Date:</b>	Between 01/04/13 and 30/04/13	<b>Keyword:</b>	Be significant in terms of its effects on communities; Housing
<b>Item Type:</b>	Cabinet Member Decision - a 'Key Issue' - decision with significant effects on communities		
<b>Title of Report:</b>	Choice Based Lettings Common Allocations Policy		
<b>Description:</b>	Purpose of Report: The Cabinet Member is asked to review and update North Yorkshire Choice Based Lettings Common Allocations Policy in light of national legislative changes and 12 month review. The Cabinet Member is requested to agree final changes to the allocations policy.  This item has slipped to an April Decision due to it linking in with other Local Authority Executive timetables.		
<b>Wards Affected:</b>	All Wards		
<b>Report Writer:</b>		<b>Deadline for Report:</b>	
<b>Lead Member:</b>	Cabinet Member for Health, Housing and Adult Social Services		
<b>Lead Director:</b>	Director of Communities & Neighbourhoods		
<b>Contact Details:</b>	Becky Ward, Service Manager  becky.ward@york.gov.uk		
<b>Implications</b>	Equalities		
<b>Level of Risk:</b>	01-03 Acceptable	<b>Reason Key:</b>	It is significant in terms of its effect on communities
<b>Making Representations:</b>	Contact Report Author - Becky Ward: Tel 01904 55 4040;		
<b>Process:</b>	Research, consultation and production of report. Circulation of draft report which has to be agreed by 8 other partner agencies/LA's.		
<b>Consultees:</b>	Sub regional consultation with agencies, partners and communities.		
<b>Background Documents:</b>			
<b>Call-In</b>			
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:		17/06/13	

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/04/13 and 30/04/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Visit York report back on activity

**Description:** Purpose of the report: To update the Cabinet Member on Visit York activity funded under the SLA.  
The Cabinet Member is asked to note and comment on Visit York's activity.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/04/13 and 30/04/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Promoting Volunteering

**Description:** Purpose of report: To provide an update on the city's programme to promote volunteering within CYC and across the city. The Cabinet Member is asked to note the update. This report has been deferred to the February meeting to allow for more time to develop the proposal. The reason this report has been deferred to an April meeting is to allow for more time to develop the proposal.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author, Charlie Croft, Assistant Director

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** Between 01/04/13 and 30/04/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Review of Grass Cutting Frequencies

**Description:** Purpose of Report: To establish revised grass cutting frequencies on highways and leisure land.

Cabinet Member is asked to: agree revised grass cutting frequencies on highways and leisure land.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** Contact report author Russell Stone on 01904 553108  
russell.stone@york.gov.uk

**Consultees:** N/A

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:** Crime & Disorder; Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Safer York Partnership Hate Crime Strategy

**Description:** Purpose of Report: The Hate Crime Strategy is a multi-agency strategy which, to be successful, requires the support of all key agencies who can contribute to it's delivery. It forms an important part of the CYC Equalities agenda and support of vulnerable communities within the Council Plan.

Members are asked to: agree the content of the Hate Crime Strategy and give the commitment of CYC to contributing to its delivery and development.

The report will now be considered in February to allow time to build in comments following the safer York Partnership meeting in December. At the request of Cabinet, this has now been deferred to the March meeting. This has now been deferred until April to allow more time for consultation.

**Wards Affected:** All Wards

**Report Writer:** Jane Mowat **Deadline for Report:** 18/03/13

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Jane Mowat, Director

jane.mowat@york.gov.uk

**Implications** C&C

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author  
Jane Mowat  
jane.mowat@york.gov.uk,

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Safer York Partnership Hate Crime Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Neighbourhood Working Update

**Description:** Purpose of Report: To update Cabinet on progress with the new Neighbourhood Working model.

Cabinet will be asked to note the progress to date.

This report has been slipped from the December to January meeting as the directorate has a large number of other reports being presented to the December meeting. The report will now be considered by Cabinet at their March meeting to allow for more time for consultation.

The reason this report has slipped to the April Cabinet to allow more time for consultation

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft **Deadline for Report:** 19/03/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Equalities, Financial

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** Contact Report Author: Charlie Croft, Assistant Director (Communities, Culture and Public Realm), Tel: 01904 553371, Email: charlie.croft@york.gov.uk

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Neighbourhood Working Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:** Health, well-being and care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** York's Poverty Challenge

**Description:** Purpose of Report: The report will update Members regarding current baseline data relating to poverty in the city and the impact of upcoming welfare reform changes. The report will also summarise current council action to address poverty and quantify the scale of the coming challenge to address poverty in the city.

Members will be asked to agree a policy approach to addressing gaps in the council's poverty focus.

The reason this item has been deferred to the April Cabinet is to allow for consultation with partners.

**Wards Affected:** All Wards

**Report Writer:** Stewart Halliday **Deadline for Report:** 19/03/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Chief Executive

**Contact Details:** Stewart Halliday

stewart.halliday@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** York's Poverty Challenge

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Environment

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Planning for Waste and Minerals in York

**Description:** Purpose of the report is to outline the different options for moving forward with waste and minerals planning in York.

Members are asked to approve a future approach to waste and minerals planning in York.

This report has been withdrawn from the Forward Plan as this decision can be delegated to the Director of City and Environmental Services.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Rebecca Harrison

rebecca.harrison@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not



constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author Rebecca Harrison.  
Tel No. 01904 551330; Email:  
rebecca.harrison@york.gov.uk

**Process:** Please contact the report author Rebecca Harrison.  
Tel No. 01904 551330; Email: rebecca.harrison@york.gov.uk

**Consultees:** Please contact the report author Rebecca Harrison.

**Background Documents:** Planning for Waste and Minerals in York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:** Environment

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Waste Services - Service Delivery Options

**Description:** Purpose of the report: To report on the outcome of consultation into garden waste collections and opening hours at Towthorpe HWRC.

Members are asked to receive the consultation results and decide on the most appropriate option.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Geoff Derham

geoff.derham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact the report author Geoff Derham. Tel No. 01904 553111; email: geoff.durham@york.gov.uk

**Process:** Please contact the report author Geoff Derham. Tel No. 01904 553111; email: geoff.derham@york.gov.uk

**Consultees:** Please contact the report author Geoff Derham.

**Background Documents:** Waste Services - Service Delivery Options

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Reinvigorate York: Kings Square Final Design Scheme

**Description:** Purpose of the report is to report and analyse the outcome of a public consultation of a draft Kings Square design scheme and present the details of the final design scheme.

**Wards Affected:** Members are asked to approve the final design scheme.  
Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Guy Hanson

guy.hanson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular

**Reason Key:**

monitoring required

**Making Representations:** Please contact report author Guy Hanson.  
guy.hanson@york.gov.uk Tel: 01904 551319

**Process:** Please contact the report author Guy Hanson.  
guy.hanson@york.gov.uk Tel: 01904 551319

**Consultees:** Please contact the report author Guy Hanson.

**Background Documents:** Reinvigorate York: Kings Square Final Design Scheme

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Maximising the opportunities of the Green Deal in York

**Description:** Purpose of Report: To outline the work to date by the Leeds City Region and City of York Council's Green Deal Steering Group on maximising delivery of the national Green Deal scheme locally in York. The report will focus on an opportunity, through the Leeds City Region (LC), to procure a Green Deal provider who will deliver Green Deal packages in York to homes from 2014. This scheme will deliver packages of energy efficiency measures that will save homeowners money on their energy bills, tackle fuel poverty, create warmer and healthy homes, possibly generate local jobs and reduce city-wide carbon emissions. Members are asked to evaluate the LCR opportunity and provide a steer on whether York should continue to participate in this scheme to procure a regional Green Deal Provider. Should Cabinet wish to proceed they will need to approve funding to support this process.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott, Jacquie Warren

**Deadline for Report:** 19/03/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of Communities & Neighbourhoods, Director of City & Environmental Services

**Contact Details:** Ruth Abbott, Jacquie Warren

jacqueline.warren@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author: Ruth Abbott and Jacqueline Warren

**Process:** CYC Green Deal Steering Group (including Finance, Legal, Property, Sustainability and Housing)

**Consultees:** Contact Report Author

**Background Documents:** Maximising the opportunities of the Green Deal in York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/04/13

**Keyword:** Crime & Disorder; Policy Framework; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Joint Protocol for Tethered Horses

**Description:** Purpose of Report: To outline the proposed protocol to the policy relating to the reduction and, where appropriate, enforcement to address problems with tethered horses.

Cabinet is asked to approve the protocol.

Consideration of this report has been deferred until April in order that a decision can be made at a full Cabinet meeting.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Crime & Stronger Communities

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Steve Waddington, Assistant Director Housing and Public Protection

steve.waddington@york.gov.uk

**Implications**

All Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**

Contact Report Author: Steve Waddington, Assistant Director  
Tel 554016 Email  
steve.waddington@york.gov.uk

**Process:**

Contact Report Author

**Consultees:**

Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/04/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Calf Close Petition

**Description:** Purpose of report: To consider the petition.

The Cabinet Member is asked to approve further consultation with local residents.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Duncombe Place Taxi Rank

**Description:** Purpose of Report: To review the operation of the Taxi Rank.

The Cabinet Member is asked to consider the 24 hours use of the taxi rank.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Better Bus Area Fund Programme Update

**Description:** Purpose of report: To update the Cabinet Member with progress on York's Better Bus Area Fund programme. The Cabinet Member is asked to approve a reallocation of budgets within the programme for the 2013/14 year, based on due diligence work undertaken as the programme has progressed through 2012/13.

The reason this item has slipped to the April meeting is to await further funding information from DfT before able to progress this report for a decision.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Julian Ridge on 01904 552435 or email: julian.ridge@york.gov.uk

**Process:** Please contact report author Julian Ridge on 01904 552435 or email: julian.ridge@york.gov.uk

**Consultees:** Please contact report author Julian Ridge on 01904 552435 or email: julian.ridge@york.gov.uk

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport, Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** University Road (Library) Safety Improvement Scheme

**Description:** Purpose of Report: The report will outline proposals to improve pedestrian safety at this location. The report will also summarise feedback received from internal consultation, and include Officer comments on technical, safety and financial considerations in relation to the proposals.

The Cabinet Member is asked to make a decision on whether the proposed measures should be approved in principle, and to authorise the advertisement of a 20mph Speed Limit Order as part of the scheme.

This item has been moved from the November 2012 to January 2013 meeting of the Cabinet Member as further developments require detailed consultation with relevant officers and the University before the finalised proposals can come forward for a decision.

To allow further discussion to take place with York University and clarify the detail of the proposals, this item has now been moved to a private Cabinet Member decision due to be made in the month of February 2013.

This report will now be considered by the Cabinet Member in April. Negotiations are still continuing with relevant representatives which has resulted in further investigatory work needing to be carried out. The results are not expected until the end of the month at the earliest.

Due to the ongoing complexities around the detail design and ongoing negotiations with third parties it has been agreed to remove this item from the Forward Plan until such time these issues have been resolved.

**Wards Affected:** Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport, Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

**Implications**                      Highways

**Level of Risk:**                      01-03 Acceptable                      **Reason Key:**

**Making Representations:**                      Please contact report author Jon Pickles.

**Process:**                                      Please contact report author Jon Pickles.

**Consultees:**                                      Please contact report author Jon Pickles.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the                      17/06/13  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Report of Investigations of Flooding at Badger Hill and Leeman Road under S19 of the Flood and Water Management Act

**Description:** Purpose of Report: To inform the Cabinet Member of findings of investigation and actions taken or proposed.

**Wards Affected:** The Cabinet Member is asked to approve the investigation reports so that they can be published in accordance with the Act.  
Hull Road Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mike Tavener, Project Manager

Tel: (01904) 554173

mike.tavener@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact the report author Mike Tavener.

**Process:** Please contact the report author Mike Tavener.

**Consultees:** Please contact the report author Mike Tavener.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition for Relocation of VAS sign at Holtby.

**Description:** Purpose of Report: To investigate the issues around the removal of the vehicle activated sign, wider issues and requests for speed reduction measures and advise on feasibility on possible relocation.

The Cabinet Member is asked to consider the wider issues and requests managed by the council for speed reduction measures and to determine if Holtby will be a priority above other locations, currently waiting for speed reduction engineering implementation.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Trish Hirst

**Implications** Highways

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Trish Hirst, tel no. 01904 551331; email: trish.hirst@york.gov.uk

**Process:** Please contact report author Trish Hirst, tel no. 01904 551331; email: trish.hirst@york.gov.uk

**Consultees:** Please contact report author Trish Hirst, tel no. 01904 551331; email: trish.hirst@york.gov.uk

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Presentation of Petition for the Night Time Closure of Snickets off Ashbourne Way

**Description:** Purpose of Report: is to present a petition received in August 2012, requesting the night time closure of snickets off Ashbourne Way, Woodthorpe, York.

Cabinet Member is asked to make a decision on whether to proceed with the request to gate the snickets in question to Feasibility Stage ie. informal consultation.

**Wards Affected:** Dringhouses & Woodthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alison Newbould.

**Process:** Please contact report author Alison Newbould.

**Consultees:** Please contact report author Alison Newbould.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** City Centre Access Ad Hoc Scrutiny Review

**Description:** Purpose of Report: to present the Cabinet Member with the findings and view of the City Centre Access Ad Hoc Scrutiny Committee.

The Cabinet Member is asked to take into consideration the views of the Ad Hoc Scrutiny Committee when making further decisions on the ongoing Footstreets Review and other more general matters around access to the city centre.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tracy Wallis  
Tel: 01904 552062  
tracy.wallis@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Tracy Wallis, Scrutiny Officer on 01904 551714 or tracy.wallis@york.gov.uk

**Process:** Please contact report author Tracy Wallis, Scrutiny Officer on 01904 551714 or tracy.wallis@york.gov.uk

**Consultees:** Please contact report author.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Heslington Lane Area Petition

**Description:** Purpose of Report: To consider options for taking forward to try to resolve the local residents concerns highlighted in the petition.

The Cabinet Member is asked to approve additions to the annual review of traffic regulation orders where individual problems are highlighted.

**Wards Affected:** Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email alistair.briggs@york.gov.uk

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email alistair.briggs@york.gov.uk

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email alistair.briggs@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services Capital Programme - 2013/14 Budget Report

**Description:** Purpose of Report: This report sets out the proposed 2013/14 programme of works to be delivered using the City and Environmental Services Capital Programme budget. The Cabinet Member is asked to approve the proposed programme of schemes to be delivered in 2013/14. This decision will now be taken by the Cabinet Member during April as officers are awaiting final confirmation of Access York funding before finalising this report in March 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Tony Clarke. Tel No. 01904 551641 or email tony.clarke@york.gov.uk

**Process:** Please contact report author Tony Clarke. Tel No. 01904 551641 or email tony.clarke@york.gov.uk

**Consultees:** Please contact report author Tony Clarke. Tel No. 01904 551641 or email tony.clarke@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 18/04/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Westminster Road Petition

**Description:** Purpose of Report: to consider options for taking forward to try to resolve the local residents concerns highlighted in the petition.

The Cabinet Member is asked to approve consultation on options proposed in the report.

**Wards Affected:** Clifton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Process:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Consultees:** Please contact report author Alistair Briggs, tel no. 01904 551368 or email: alistair.briggs@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 30/04/13

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City of York Local Plan Preferred Options

**Description:** Purpose of report: The report will ask that Members approve the City of York Local Plan Preferred Options document, subject to the recommendations of the group, for consultation in late April 2013.

Members will be asked to approve the Local Plan Preferred Options document for consultation.

This report will be considered at a separate meeting of the Cabinet on 30 April 2013.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger  
**Lead Member:** Cabinet Member for Transport Planning & Sustainability  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning

**Deadline for Report:** 15/03/13

martin.grainger@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact report author Martin Grainger on tel no. 01904 551317 or email: martin.grainger@york.gov.uk

**Process:** Please contact report author Martin Grainger on tel no. 01904 551317 or email: martin.grainger@york.gov.uk

**Consultees:** Please contact report author Martin Grainger on tel no. 01904 551317 or email: martin.grainger@york.gov.uk

**Background Documents:** City of York Local Plan Preferred Options

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Corporate Services

**Meeting Date:** Between 01/05/13 and 31/05/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease to Manor School

**Description:** Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item was slipped to allow more time to negotiate the lease. This item was then slipped to September as Manor School was not yet in a position to proceed. It was then slipped to a October decision because officers were awaiting Manor School decision. This item was then slipped to a November decision because officers were still awaiting Manor School's decision. This item has now slipped to a January 2013 decision because Manor School is not yet in a position to proceed. The decision has now been delayed until March as officers are still awaiting Manor School's decision. The report has now been deferred until May for the same reason.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Vicky Japes, Philip Callow

vicky.japes@york.gov.uk, philip.callow@york.gov.uk

**Implications** Legal,Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Authors

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** City of York Capital Programme 201112  
Committee Report for Lease to Manor School

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 01/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Vision for Parks

**Description:** Purpose of Report: To update the Cabinet Member on the vision for the future of parks and green spaces in York.

The Cabinet Member will be asked to agree the vision for the future of parks and green spaces in York. This item will be considered at a public decision session on 1 May 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

<b>Meeting:</b>	Cabinet Member for Crime & Stronger Communities		
<b>Meeting Date:</b>	Between 01/05/13 and 31/05/13	<b>Keyword:</b>	People and organisations; Life in the community; Be significant in terms of its effects on communities
<b>Item Type:</b>	Cabinet Member Decision - of 'Normal' importance		
<b>Title of Report:</b>	Civil Partnerships in Religious Buildings		
<b>Description:</b>	Purpose of Report: To inform the Cabinet Member about the Marriages and Civil Partnerships (Approved Premises) (Amendment) Regulations 2011 which allow civil partnerships to take place in religious buildings. The Cabinet Member is asked to approve the fee payable by religious premises for a licence to host civil partnership ceremonies. The Cabinet Member is asked to note the report and set a fee to encourage religious premises to host civil partnership ceremonies.		
<b>Wards Affected:</b>	All Wards		
<b>Report Writer:</b>		<b>Deadline for Report:</b>	
<b>Lead Member:</b>	Cabinet Member for Crime & Stronger Communities		
<b>Lead Director:</b>	Director of Communities & Neighbourhoods		
<b>Contact Details:</b>	Colin Rumford, Head of Public Protection, Robert Livesey, Superintendent Registrar, Chief Executives,  colin.rumford@york.gov.uk, robert.livesey@york.gov.uk		
<b>Implications</b>	Equalities, Financial, Legal		
<b>Level of Risk:</b>	01-03 Acceptable	<b>Reason Key:</b>	It is significant in terms of its effect on communities
<b>Making Representations:</b>	Contact Report Author		
<b>Process:</b>	Contact Report Author		
<b>Consultees:</b>	Contact Report Author		
<b>Background Documents:</b>			
<b>Call-In</b>			
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:		17/06/13	

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Be significant in terms of its effects on communities; Adult Social Care; Budget; Health; Health, well-being and care; Life in the community; People and organisations

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Business case for Creation of a Warden Call/CELS Social Enterprise

**Description:** Purpose of Report: This Business Plan has been prepared to seek approval from the City of York Council (CYC) Cabinet for the Community Equipment Loan and Telecare Service (CELTAS) to 'spin-out' and become an independent social enterprise, in the form of a Community Interest Company (Company Limited by Guarantee). It covers: •Our vision; •An analysis of the market place we will operate within; •An explanation of the range of services we will offer; •A description of our legal form and our governance arrangements; •An overview of the infrastructure needed to underpin our business; •Our financial forecasts demonstrating the viability of our business; and •An implementation plan outlining how we will establish the new organisation. Our business plan sets out our ambition to build on the established track record of our staff and their outstanding skills and expertise to deliver high quality, professionally delivered Community Equipment Loan and Telecare Services and represents the navigation document for our formation and early period of operation. Members will be asked to approve the Integrated Business Plan for the Community Equipment Loan and Telecare Service (CELTAS) to 'spin-out' of City of York Council (CYC) and become an independent social enterprise.

The item was slipped to the March Cabinet to allow more time to consult with customers and continue dialogue with staff. The report will now be taken to Cabinet in April as more time is required to continue the consultation with customers and complete further sensitivity analysis in the business plan.

This report will now be considered by Cabinet at its meeting in May to allow the current consultation with customers of the service to be both fully analysed and then reflected in the body of the cabinet report”

*This report will include the business plan for the proposed social enterprise as an annex which may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority*

*holding that information).*

**Wards Affected:** All Wards

**Report Writer:** Heather Barden, **Deadline for Report:** 24/04/13  
Graham Terry

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Heather Barden, Graham Terry, Assistant Director Adult Provision and Transformation

heather.barden@york.gov.uk, graham.terry@york.gov.uk

**Implications** Financial, Resources, Legal

**Level of Risk:** 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

**Making Representations:** By email to the report authors Heather Barden or Graham Terry.

**Process:** There will be a full stakeholder consultation as part of the implementation/transition plan.

**Consultees:** Customers and stakeholders.

**Background Documents:** Business case for Creation of a Warden Call/CELS  
Social Enterprise

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Crime & Disorder;  
Environment; Legal;  
Economics and finance; Be  
significant in terms of its  
effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Early Morning Restriction Orders and Late Night Levy

**Description:** Purpose of Report: To inform Cabinet of the recent changes made to the Licensing Act 2003, following the implementation of Section 119 (Early Morning Restriction Orders) and Chapter 2 (Late Night Levy) of the Police Reform and Social Responsibility Act 2011 (2011 Act), on 31 October 2012 and the potential impact on the Licensing Authority.  
Members are asked to advise officers if they want the authority to look into adopting either the late night levy or early morning restriction orders or both.

This report was slipped to a January decision because the draft report had not been seen by the Cabinet Member in time. The Cabinet Member will now consider the report in February to allow more time for further consultation. The report will now be considered by the Cabinet Member during March as further changes are required to the report.

This report will now be considered by full Cabinet at its meeting in May due to the nature of the decision.

**Wards Affected:** All Wards

**Report Writer:** Lesley Cooke      **Deadline for Report:** 24/04/13

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Lesley Cooke

lesley.cooke@york.gov.uk

**Implications** C&C,Financial,Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of  
its effect on communities

**Making Representations:** Contact report author  
Lesley Cooke  
01904 551515 lesley.cooke@york.gov.uk

**Process:** Contact report author

**Consultees:** Contact report author



**Background Documents:** Early Morning Restriction Orders and Late Night Levy

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Feasibility Report - Cycle Hire Scheme for York

**Description:** Purpose of Report: To outline a case for a full city-wide trial of a public cycle hire scheme within York, based on the Newcastle approach.

Cabinet are asked to give approval for Officers to undertake a tendering exercise with interested companies to establish the costs associated with undertaking a full city-wide trial for 12 months, delivered by a third-party. If the tender returns are satisfactory, delegate authority to the Director to award the contract and proceed with the trial.

*This item has been moved from a Cabinet Member Decision to a Cabinet Decision to allow the report to be considered by Cabinet as part of the Tour De France Legacy Strategy.*

**Wards Affected:** All Wards

**Report Writer:** Richard Holland

**Deadline for Report:** 24/04/13

**Lead Member:**

**Lead Director:**

**Contact Details:**

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Process:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Consultees:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Background Documents:** Feasibility Report - Cycle Hire Scheme for York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Be significant in terms of its effects on communities;  
Education

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** The Future of Derwent Schools Federation and Osbaldwick Primary School

**Description:** Purpose of Report: The report provides Cabinet with details of the responses received during the statutory six-week representation period that followed publication of notices proposing to close Derwent and to expand Osbaldwick to create a two-form of entry school using both of the existing sites.

The report describes the issues regarding the future provision of primary education within the catchment areas of Derwent Schools Federation and Osbaldwick Primary School.

Cabinet is asked: to consider the responses received during the statutory representation period and to decide whether to proceed with the proposed closure of the Derwent schools and the expansion of Osbaldwick school.

**Wards Affected:** Derwent Ward; Heworth Without Ward; Hull Road Ward; Osbaldwick Ward

**Report Writer:** Claire McCormick **Deadline for Report:** 22/04/13

**Lead Member:** Cabinet Member for Education, Children and Young People's Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Claire McCormick  
claire.mccormick@york.gov.uk

**Implications** Financial,Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** By email to the report author.  
claire.mccormick@york.gov.uk

**Process:** Public consultation: 10 December 2012 to 15 February 2013  
Statutory consultation: March 2013 to mid April 2013

**Consultees:** Parents, pupils, staff of Derwent Schools Federation and Osbaldwick Primary School, together with community stakeholders.

**Background Documents:** The Future of Derwent Schools Federation and Osbaldwick Primary School

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** West Yorkshire and York Transport Fund

**Description:** Purpose of Report: To provide a progress update on the development of the West Yorkshire & York Transport Fund. Provide details of the York package of schemes; present the results of the York package and the benefits that this will bring. Provide details of the wider West Yorkshire partnership scheme and estimated impact. Provide an update on emerging governance proposals and indicative timeline of key milestones.

Members are asked to seek approval for committing to the indicative level of financial contributions that York would need to make to the fund. Approval the governance of Memorandum of Understanding for the interim period.

**Wards Affected:** All Wards

**Report Writer:** Richard Wood **Deadline for Report:** 24/04/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Wood, Assistant Director Strategic Planning and Transport

richard.wood@york.gov.uk

**Implications:** Highways

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report author Richard Wood or Matthew Rudman, Access York : Assistant Project Manager on 01904 551624.

**Process:** Please contact report author Richard Wood or Matthew Rudman, Access York : Assistant Project Manager on 01904 551624.

**Consultees:** Please contact report author Richard Wood or Matthew Rudman, Access York : Assistant Project Manager on 01904 551624.

**Background Documents:** West Yorkshire and York Transport Fund

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Get York Building - Investment Plan for Growth

**Description:** Purpose of Report is to present a financial investment strategy targeting key stalled sites and the Local Plan Call for Sites "quick wins" for investment to improve viability to allow development to proceed.

Members are asked to consider and approve the Investment Plan.

**Wards Affected:** All Wards

**Report Writer:** Darren Richardson, Ian Floyd  
**Deadline for Report:** 24/04/13

**Lead Member:** Cabinet Member for Corporate Services, Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services, Director of Customer & Business Support Services

**Contact Details:** Darren Richardson, Director of City and Environmental Services, Ian Floyd, Director of Customer and Business Support Services

darren.richardson@york.gov.uk, ian.floyd@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Process:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Consultees:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Background Documents:** Get York Building - Investment Plan for Growth

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Council House Building - Update

**Description:** Purpose of Report: To update members on progress of the Council House building programme. Members are asked to agree potential sites for building and the procurement route.

This report will include an annex which may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** All Wards

**Report Writer:** Paul Stamp

**Deadline for Report:** 24/04/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Paul Stamp

paul.stamp@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Council House Building - Update

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Employment, jobs and careers; International affairs and defence; Life in the community; Education and skills

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Final Report of the Youth Unemployment Scrutiny Review

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Youth Unemployment Scrutiny Review

Members are asked to: Approve the Recommendations arising from the review

**Wards Affected:** All Wards

**Report Writer:** Tracy Wallis **Deadline for Report:** 24/04/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracy Wallis  
Tel: 01904 552062  
tracy.wallis@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
01904 551714. tracy.wallis@york.gov.uk

**Process:** Contact Report Author  
01904 551714. tracy.wallis@york.gov.uk

**Consultees:**

**Background Documents:** Final Report of the Youth Unemployment Scrutiny Review

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Legal; People and organisations; Public order, justice and rights

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Restricted Customer Contact Arrangements

**Description:** Purpose of Report: to agree new arrangements

**Wards Affected:** Members are asked to: agree new arrangements  
All Wards

**Report Writer:** Andrew Docherty **Deadline for Report:** 24/04/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Andrew Docherty, Assistant Director Legal, Governance and ITT

andrew.docherty@york.gov.uk

**Implications** Equalities, Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
andrew.docherty@york.gov.uk 01904 551004

**Process:** Contact Report Author  
andrew.docherty@york.gov.uk 01904 551004

**Consultees:**

**Background Documents:** Restricted customer contact arrangements

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Health, well-being and care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Staff Sickness Absence Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Staff Sickness Absence Scrutiny Review.

Members are asked to: approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 24/04/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications:** Financial, Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Staff Sickness Absence Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Health, well-being and care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Staff Sickness Absence Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Staff Sickness Absence Scrutiny Review. Members are asked to: approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 24/04/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications** Financial,Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Staff Sickness Absence Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Health, well-being and care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Community Resilience Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Community Resilience Scrutiny Review. Members are asked to approve the recommendations arising from the review

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 24/04/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Community Resilience Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** A-Boards Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the A-Boards Scrutiny Review. Members are asked to Approve the Recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 24/04/13

**Lead Member:** Councillor Dave Merrett

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** A-Boards Review Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City Centre Bridge Priority Route - Trial Proposal

**Description:** Purpose of the report: To outline the wider economic and growth aspirations of the city and how the proposed trial would contribute to those agendas. Put forward the options for a trial, in relation to timing, phasing and enforcement and make a recommendation as to the preferred option. Outline the mitigation to be considered as part of the trial and as part of any future permanent scheme. Cabinet Members are asked to agree the detailed design of the trial and agree to proceed with its implementation.

**Wards Affected:** Guildhall Ward

**Report Writer:** Ruth Stephenson **Deadline for Report:** 22/04/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Ruth Stephenson

ruth.stephenson@york.gov.uk

### Implications

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact the report authors Ruth Stephenson (ruth.stephenson@york.gov.uk) or Simon Parrett (simon.parrett@york.gov.uk).

**Process:** Please contact the report authors Ruth Stephenson (ruth.stephenson@york.gov.uk) or Simon Parrett (simon.parrett@york.gov.uk).

**Consultees:** Please contact the report authors Ruth Stephenson (ruth.stephenson@york.gov.uk) or Simon Parrett (simon.parrett@york.gov.uk).

**Background Documents:** City Centre Bridge Priority Route - Trial Proposal

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 07/05/13

**Keyword:** Health; Health, well-being and care

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** York Health and Wellbeing Board

**Description:** Purpose of Report: To update Cabinet on the Health and Wellbeing Board, this includes: It's membership, remit and work programme. The partnership boards that report to it. The Health and Wellbeing Strategy and it's performance framework. Members are asked to note the update and consider the ongoing development of the Health and Welleing Board.

**Wards Affected:** All Wards

**Report Writer:** Paul Edmondson-Jones

**Deadline for Report:** 24/04/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Paul Edmondson-Jones, Director of Public Health

Tel: 01904 552003

paul.edmondson-jones@york.gov.uk

**Implications** Equalities, Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** York Health and Wellbeing Board

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Better Bus Areas

**Description:** Purpose of the report: To highlight forthcoming changes to the funding and administrative arrangements for local bus services by the Department for Transport. Details of the new round of "Better Bus Area" funding will be outlined. Subsequent to this, the report will detail City of York Council's proposed approach, working in partnership with bus operators and with neighbouring local authorities, to secure a successful bid. The Cabinet Member is requested to approve submission of a bid to the second round of Better Bus Area funding and to note the intended changes and possible implications of the change of administrative and funding arrangements for local bus services.

This report will include an annex containing details of commercial negotiations between the City of York Council of York Council and a potential operator which may be considered in private as it contains exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy, Julian Ridge

andrew.bradley@york.gov.uk, julian.ridge@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report authors Andrew Bradley, andrew.bradley@york.gov.uk or Julian Ridge, julian.ridge@york.gov.uk .

**Process:** Please contact report authors Andrew Bradley or Julian Ridge.

**Consultees:** Please contact report authors Andrew Bradley or Julian Ridge.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Bus operation arrangements for Poppleton Bar Park and Ride

**Description:** Purpose of the report: To propose arrangements for the operation of bus services linking York city centre with the new Poppleton Bar Park Ride site. The report will present the Cabinet Member with a range of operational options to consider. Each option will include use of a different vehicle type with an associated cost. The Cabinet Member is requested to agree to a course of action which will ensure that a bus operator is in place for commencement of services by April 2014.

This report will include an annex containing details of commercial negotiations between the City of York Council of York Council and a potential operator which may be considered in private as it contains exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** Acomb Ward; Guildhall Ward; Holgate Ward; Micklegate Ward; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact report author Andrew Bradley,  
andrew.bradley@york.gov.uk

**Process:** Please contact report author Andrew Bradley.

**Consultees:** Please contact report author Andrew Bradley.

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 16/05/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition to secure a ride around for £1 deal on bus transport for all young people of York

**Description:** Purpose of the report: To respond to the above petition and outline options for consideration.

The Cabinet Member is consider the options and agree a way forward.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact the report author Andrew Bradley.  
andrew.bradley@york.gov.uk

**Process:** Please contact the report author Andrew Bradley.

**Consultees:** Please contact the report author Andrew Bradley.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/06/13 and 30/06/13      **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Tenancy Policy

**Description:** Purpose of Report: To agree the Tenancy Policy.

**Wards Affected:** Cabinet Member is to: approve the policy.  
All Wards

**Report Writer:**      **Deadline for Report:**  
**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Denis Southall  
  
denis.southall@york.gov.uk

**Implications** Equalities, Legal

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Denis Southall - need to consult the Federation

**Process:** Denis Southall - need to consult the Federation

**Consultees:** Federation of tenants

**Background Documents:**

**Call-In**  
If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Adult Social Care; Health, well-being and care; Housing; Employment, jobs and careers

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme

**Description:** Purpose of Report: On 15 May 2012 Cabinet agreed an EPH modernisation programme, stating its intention for the council to fund build and operate 55 bed care homes in Fulford and Haxby, and to procure a partner to develop a community village for older people at Lowfield in Acomb. Since that decision there have been a number of developments that mean that the timetable and approach agreed in May 2012 has needed to change. These changes need to be revisited by Cabinet and a revised programme and approach needs to be agreed. The report to Cabinet will include an update on the developments that have triggered the changes to the programme, and an updated financial model that reflects the changes to the proposed programme and its affordability. The report will ask Members to agree the revised EPH modernisation programme, including: - The proposed funding of the programme - The proposed procurement approach - The proposed timetable and sequence of EPH closures (to decant into the new care home facilities as they become ready)

This report includes an annex which may be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

Consideration of this report has been postponed until June to allow officers more time to finalise the details of the procurement and the financial model.

**Wards Affected:** All Wards

**Report Writer:** Graham Terry

**Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Adults, Children & Education

**Contact Details:** Graham Terry, Assistant Director Adult Provision and Transformation

graham.terry@york.gov.uk

## Implications

**Level of Risk:** 21-25 Register as corporate risk

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** By email to the report author

**Process:** Extensive consultation has taken place on the EPH modernisation programme and continues to engage a variety of stakeholders in a Wider Reference Group, project boards, and regular meetings with managers, staff and unions. Where possible the views of stakeholders will be included in the report.

**Consultees:** See above

**Background Documents:** Update on the Council's Elderly Persons' Homes (EPH) Modernisation Programme

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Public Toilets

**Description:** Purpose of Report:: To agree future arrangements for the management of public toilets in York.

Members are asked: To approve the award tender to secure investment in public toilets and new operator arrangements.

**Wards Affected:** All Wards

**Report Writer:** Russell Stone, Adele Spencer

**Deadline for Report:** 20/05/13

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone, Adele Spencer, Commercial Procurement Manager

russell.stone@york.gov.uk, a.spencer@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the



implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Authors: Russel Stone and Adele Spencer  
russell.stone@york.gov.uk and adele.spencer@york.gov.uk

**Process:** Contact Report Authors: Russel Stone and Adele Spencer  
russell.stone@york.gov.uk and adele.spencer@york.gov.uk

**Consultees:** Contact Report Authors

**Background Documents:** Public Toilets

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Future Delivery Arrangements for Library and Archives Services

**Description:** Purpose of Report: This report asks the Cabinet to decide whether to establish a social enterprise model for its Library and Archives Services.

Cabinet are asked to: consider a draft business plan for a potential social enterprise to operate the Council's Library and Archives services and to decide whether to transfer the Council's services into this model and, if so, on what terms.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft **Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Equalities,Resources,ITT,Legal,M&C,Property

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact report author Charlie Croft.  
charlie.croft@york.gov.uk

**Process:** Public consultation on this proposal was reported to the Cabinet in December. Further public engagement will be undertaken prior to the decision and will be reported in this paper.

**Consultees:**

**Background Documents:** Future delivery arrangements for Library and Archives Services

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Education; Education and skills; Employment, jobs and careers; Environment; Health; Health, well-being and care; Housing; Information and communication; Leisure and culture; Life in the community; Policy Framework; Property; Public order, justice and rights

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** York Gypsy Roma and Traveller Strategy 2013 - 2018

**Description:** Purpose of Report: To outline the objectives of the Strategy and detailed actions to be delivered by key partner organisations, to improve opportunities and outcomes for members of the Gypsy Roma and Traveller Community across the City.

Members are asked to approve the York Gypsy Roma and Traveller Strategy 2013 - 2018 and support its implementation across the City over the period.

This report has been deferred until June in order that further work can be undertaken.

**Wards Affected:** All Wards

**Report Writer:** Kate Grandfield  
**Lead Member:** Cabinet Member for Crime & Stronger Communities, Cabinet Member for Health, Housing and Adult Social Services, Cabinet Member for Leisure, Culture & Tourism

**Deadline for Report:** 20/05/13

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Kate Grandfield, Strategy and Enabling Manager

kate.grandfield@york.gov.uk

**Implications** C&C,Equalities,Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** There has been extensive consultation in developing this strategy over the past 9 months, including; -key statutory, voluntary and

community partners working with the community -members of the Gypsy Roma and Traveller community themselves - through face to face surveys and focus groups -members of the wider community through online and postal surveys-targeted in some cases and publicised through York Press and Radio York -two partnership events in May and December 2012 for members of the statutory,voluntary and community sectors

**Background Documents:** York Gypsy Roma and Traveller Strategy 2013 - 2018

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Health, well-being and care;  
Information and  
communication; Life in the  
community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Developing a Thriving Voluntary Sector

**Description:** Purpose of report: To outline the City of York Council's proposed role/obligations as part of a Voluntary Sector Strategy for the City of York. Members are asked to approve the actions identified for CYC within the Citywide strategy.

This item was slipped from November to the December Cabinet meeting to allow more time for consultation. This report has been slipped to the March 2013 meeting to allow further time for consultation. This item was slipped to the April Cabinet to allow the voluntary sector more time to develop it. This has now been slipped to the Cabinet meeting in June for the same reason.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray

**Deadline for Report:** 22/05/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism, Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author, Adam Gray, Senior Partnership Support Officer (VCS), Email: adam.gray@york.gov.uk, Tel 55 1053

**Process:** Contact Report Author

**Consultees:** Voluntary Sector Bodies

**Background Documents:** Developing a Thriving Voluntary Sector

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Libraries Review Final Report

**Description:** Purpose of Report: To present the Cabinet with the Final Report arising from the Libraries Scrutiny Review. Members are asked to approve the recommendations arising from the review

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 22/05/13

**Lead Member:** Councillor Sonja Crisp

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications** Financial,Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Libraries Review Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 04/06/13

**Keyword:** Life in the community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Community Engagement Final Report

**Description:** Purpose of Report: To present the Cabinet with the final report arising from the Community Engagement Scrutiny Review. Members are asked to approve the recommendations arising from the review

**Wards Affected:** All Wards

**Report Writer:** Melanie Carr

**Deadline for Report:** 22/05/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications** Financial,Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Community Engagement Final Report

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/06/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 02/07/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance Year end Report 2012/13

**Description:** Purpose of Report: To report the financial outturn and final performance information for 2012/13

**Wards Affected:** Members are asked to note the issues  
All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 20/06/13

**Lead Member:** Councillor Julie Gunnell

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
debbie.mitchell@york.gov.uk 01904 554161

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Finance & performance year end report 2012/13

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 08/07/13